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STATE OF DELAWARE
**BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

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PUBLIC MEETING MINUTES:	DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, December 20, 2017 at 12:00 p.m.
PLACE:	Division of Professional Regulation, 861 Silver Lake Boulevard Cannon Building, Second Floor Conference Room A, Dover, Delaware
MINUTES APPROVED:	2/28/2018

MEMBERS PRESENT

Dr. Todd Grande, Ph.D., LCDP, **President**
Dr. Julius Mullen, Ed, D., LPCMH, **Vice-President**
Dr. Rosemary Madl-Young, Ph.D., LCDP
Daniel Cooper, LPCMH
Ruth Banta, Public Member
Mary (Burns) Caroselli, LMFT

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Nicole Williams, Administrative Specialist III

MEMBERS ABSENT

Irvin Bowers, Public Member, **Secretary**
Elisabeth Vassas, Public Member

ALSO PRESENT

Dr. William Northey, LMFT, MHCDP Legislative Committee Member
Jennifer August, ART-BC
Nicole Luther, ART-BC
Terri Willis, ART-BC
Chris Faulkner
Derek Hopler
Angela Granquist-Bowman

CALL TO ORDER

Dr. Grande called the meeting to order at 12:08 p.m.

REVIEW AND APPROVL OF MINUTES

The Board reviewed the September 27, 2017 meeting minutes for approval. Ms. Banta moved, seconded by Mr. Cooper, to approve the September meeting minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Legislative Committee discussion regarding HB 82 and SB 43

Ms. Singh advised the Committee reviewed and amended the proposed draft regulations in light of HB 82 and SB 43 for art therapists. The amended regulations changed requirements for supervision for LPCMH's, LACMH's, LMFT's, and LAMFT's as well as added a new section for regulations for licensure of art therapists, Section 7.0. The Board will review the updated drafted regulations at their next available meeting.

Proposal to Deny Hearing for Dr. Mercedes Williams (via telephone) at 12:15 p.m.

The hearing began at 12:17 p.m. The Board introduced themselves for the record. Dr. Williams acknowledged that she wished to go forth with her hearing without the representation of an Attorney. Ms. Singh advised of the reason for today's hearing before the Board for Dr. Williams to show why the Board should not deny her application for licensure as she has to show that she has meet the education and examination requirements for licensure as a LPMCH per the Board's statutory requirements. Board Exhibit 1 was entered into record as a complete copy of Dr. Williams's application with supporting documents, the Board's correspondence notifying Dr. Williams of the proposal to deny her application, and the notice for today's hearing. Entered into the record were Applicant Exhibits:

- Exhibit 1 as a copy of Dr. Williams's syllabus and course descriptions from South Florida University
- Exhibit 2 as a copy of Dr. Williams's syllabus and course descriptions from Arizona State University
- Exhibit 3 as the document entitled "Theory at a Glance"
- Exhibit 4 as the document entitled "Crosswalk Medicare Providers/Supplier to Healthcare Providers Taxonomy"
- Exhibit 5 as the document entitled "Chronic Management Care Services"
- Exhibit 6 as Public Health Action Plan from the CDC
- Exhibit 7 as the statistics from the State of Delaware

Dr. Williams had no objections to the exhibits. Dr. Williams was sworn in and provided her testimony. The Board questioned Dr. Williams. The Board went into deliberations at 12:36 p.m. The Board determined that Dr. Williams did not meet all the statutory requirements for licensure as an LPCMH therefore she could formally withdraw her application. Dr. Williams formally requested to withdraw her application for the record. The hearing concluded at 12:40 p.m.

Review of Tabled Application for Holly Aschendorf, LACMH

The Board reviewed and considered Ms. Ashchendorf's additional documentation from her previously tabled application regarding not utilizing an LPCMH for supervision. Dr. Grande advised that in reading the additional information submitted there was not much difference than her original submission and request. Mr. Cooper moved, seconded by Dr. Madl-Young to table the application and request Ms. Aschendorf to provide the name(s) of the LPCMH in which Dr. Chenkin stated she will have "regular supervisory contact with a LPCMH therapist to provide for enhancing her connection to and understanding of the LPCMH discipline" as well as the name of the LPCMH in which Dr. Chenkin stated she will "receive group supervision with other LPCMH candidates provided by a qualified LPCMH Staff member." By unanimous vote, the motion carried.

Review of Tabled Application for Mary Douglas-Baily, DCB Certified

The Board reviewed and considered the previously tabled application for Ms. Douglas-Bailey with the additional information submitted from the State of New Jersey regarding her supervision hours. Dr. Madl-Young moved, seconded by Mr. Cooper, to approve the application for licensure as a LCDP for Ms. Douglas-Bailey. By unanimous vote, the motion carried.

Final Denial of Applications for Kenwan Casson, LCDP and Amy Wood, LPCMH

The Board had previously reviewed the applications for Mr. Casson and Ms. Wood and determined that they did not meet all the statutory qualifications for licensure. A proposal to deny letter was sent to Mr. Casson and Ms. Wood notifying them of the reason for the proposal to deny and that if they did not request a hearing before the Board within 20 days from the date of their letter their application will be subject to final denial with no further action. Neither Mr. Casson nor Ms. Wood requested a hearing before Board within 20 days of their PTD notices. Mr. Cooper moved, seconded by Dr. Madl-Young, to deny both Mr. Casson's and Ms. Wood's application for licensure. By unanimous vote, the motion carried.

Discussion to schedule continuance of PTD hearing for Angela Robinson

Ms. Singh advised that the Board needed to determine a date to continue the hearing for Ms. Robinson. Mr. Cooper moved, seconded by Dr. Grande, to continue Ms. Robinson's hearing for January 24, 2018. By unanimous vote, the motion carried. Ms. Williams will send the continued hearing notice to Ms. Robinson notifying her of the date and time.

NEW BUSINESS

Ratification of Application(s) for LPCMH Licensure – Upgrade

Mr. Cooper moved, seconded by Dr. Mullen, to ratify the approved licenses to upgrade for the below licensees. By unanimous vote, the motion carried.

Je'Nai Marshall Shane Ahmad John Swift

Ratification of Application(s) for LACMH

Dr. Mullen moved, seconded by Ms. Banta, to ratify the approved licenses for the below licensees. By unanimous vote, the motion carried.

Michelle Robinson and Jessie Howard

Ratification of Application(s) for LAMFT

Dr. Mullen moved, seconded by Ms. Burns, to ratify the approved licenses for the below licensees. By unanimous vote, the motion carried.

James Santana

Ratification of Application(s) for LPCMH Licensure

Dr. Mullen moved, seconded by Dr. Madl-Young, to ratify the approved licenses for the below licensees. By unanimous vote, the motion carried.

Christopher Tabb and Jennifer Stein

Ratification of Application(s) for LMFT

Mr. Cooper moved, seconded by Dr. Madl-Young, to ratify the approved license for the below licensees. By unanimous vote, the motion carried.

Robin Mowery Nicole Nimmons Chenelle Pettiford

Review of Application(s) for LAMFT Licensure

The Board reviewed and discussed the application for Nicole McKinney for LAMFT. Mr. Cooper moved, seconded by Dr. Madl-Young, to approve Ms. McKinney's application for licensure. By unanimous vote, the motion carried.

Review of Application(s) for LMFT Licensure

The Board reviewed and discussed the application for Kevana Nixon for LMFT by reciprocity. Dr. Mullen moved, seconded by Ms. Burns, to approve Ms. Nixon's application for licensure. By unanimous vote, the motion carried.

Review of application(s) for LACMH Licensure

Sarah Satinsky - The Board reviewed the LACMH application for Ms. Satinsky. Mr. Cooper moved, seconded by Dr. Mullen, to approve Ms. Satinsky's application for licensure. By unanimous vote, the motion carried.

Renee Mendez - The Board reviewed the LACMH application for Ms. Mendez. Mr. Cooper moved, seconded by Dr. Mullen, to approve Ms. Mendez's application for licensure. By unanimous vote, the motion carried.

Keisha Hemphill - The Board reviewed the LACMH application for Ms. Hemphill. Mr. Cooper moved, seconded by Dr. Mullen, to approve Ms. Hemphill's application for licensure. By unanimous vote, the motion carried.

Brittany Vodak - The Board reviewed the LACMH application for Ms. Vodak. Mr. Cooper moved, seconded by Ms. Burns, to approve Ms. Vodak's application for licensure. By unanimous vote, the motion carried.

Review of Application(s) for LPCMH Licensure

Lisa Corbi – The Board reviewed and discussed the application for Ms. Corbi. Mr. Cooper moved, seconded by Dr. Mullen, to propose to deny Ms. Corbi's application for licensure as an LPCMH pursuant to 24 Del. C. § 3032(a)(1) and 3. By unanimous vote, the motion carried.

Christopher Leins – The Board reviewed and discussed the application for Mr. Leins. Dr. Mullen moved, seconded by Mr. Cooper, to approve Mr. Leins's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Kristen Schaffer – The Board reviewed and discussed the application for Ms. Schaffer. Dr. Mullen moved, seconded by Dr. Madl-Young, to approve Ms. Schaffer's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Miriam Bhutta – The Board reviewed and discussed the application for Ms. Bhutta. The Board determined that Ms. Bhutta only has proof of 3,000 total hours of supervised experience according to her supervision forms from New York. Mr. Cooper moved, seconded by Dr. Madl-Young, to table Ms. Bhutta's application for licensure as an LPCMH and request Ms. Bhutta to provide proof of an additional 200 hours of supervised experience. By unanimous vote, the motion carried. Ms. Bhutta will need to apply by examination and not reciprocity as NY's license requirements are not substantially equivalent to DE.

Emily Needles with additional supervisors – The Board reviewed and discussed the application and additional supervision for Ms. Needles. Mr. Cooper moved, seconded by Dr. Mullen, to approve Ms. Needles's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Dominique Navarro – The Board reviewed and discussed the application for Ms. Navarro. Mr. Cooper moved, seconded by Dr. Mullen, to approve Ms. Navarro's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Jessica Estok, request for waiver of the NCE exam requirement – The Board reviewed and discussed the application for Ms. Estok. The Board determined that Ms. Estok did not provide proof of passing the NCE exam or other comparable exam. Mr. Cooper moved, seconded by Dr. Mullen, to propose to deny Ms. Estok's application for licensure as an LPCMH pursuant to 24 Del. C. § 3032(a)(3). By unanimous vote, the motion carried.

Misbha Qureshi – The Board reviewed and discussed the application for Ms. Qureshi. Dr. Mullen moved, seconded by Dr. Madl-Young, to approve Ms. Qureshi's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Matthew Horton – The Board reviewed and discussed the application for Mr. Horton. Dr. Mullen moved, seconded by Dr. Madl-Young, to approve Mr. Horton's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Lisa Gonzalez – The Board reviewed and discussed the application for Ms. Gonzalez. Mr. Cooper moved, seconded by Dr. Madl-Young, to approve Ms. Gonzalez's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Review of Application(s) for LCDP

Charlotte Wilson – The Board reviewed and discussed the application for Ms. Wilson. Mr. Cooper moved, seconded by Dr. Mullen, to table Ms. Wilson's application for LCDP licensure to request clarification on obtaining 3,800 hours of supervised experience in six (6) months. By unanimous vote, the motion carried.

Daniel Lumpkin - The Board reviewed and discussed the application for Mr. Lumpkin. Mr. Cooper moved, seconded by Ms. Burns, to grant a waiver and approve the application for LCDP licensure for Mr. Lumpkin. By unanimous vote, the motion carried.

Jennifer Potts - The Board reviewed and considered the application for Ms. Potts. Mr. Cooper moved, seconded by Dr. Mullen, to propose to deny Ms. Pott's application for LCDP licensure pursuant to 24 Del. C. § 3045 (a) and (b) (1-2). By unanimous vote, the motion carried.

Ratification of Request(s) for Approval of Continuing Education

The Board ratified the CE request submitted by Delaware Anger Management for 4.0 hours of CE. Ms. Banta moved, seconded by Dr. Madl-Young, to ratify this CE request for approval. By unanimous vote, the motion carried.

Review and Consider Hearing Officer Recommendation(s)

Derek Hopler - The Board reviewed and considered the recommendation for Mr. Hopler. Mr. Hopler provided a written letter of exceptions. The Board reviewed and considered Mr. Hopler's letter. Dr. Grande moved, seconded by Dr. Mullen, to accept the recommendation with paragraphs one (1) and two (2) stricken from the recommended discipline and issue a letter of reprimand. Mr. Cooper opposed. By majority vote, the motion carried.

Arkava Smith – The Board reviewed and considered the recommendation for Ms. Smith. Mr. Cooper moved, seconded by Dr. Mullen, to accept the recommendation as written with no discipline. By unanimous vote, the motion carried.

Christopher Faulkner – The Board reviewed and considered the recommendation for Mr. Faulkner. Mr. Cooper moved, seconded by Ms. Banta, to accept the recommendation with the letter of reprimand stricken from the recommended discipline in the recommendation with Mr. Faulkner receiving no discipline. Dr. Madl-Young opposed. By majority vote, the motion carried.

Review and consider request to change or add additional supervisor for LACMH(s)

Crysta (Tilghman) Harris – The Board reviewed the request to change supervisor for Ms. Harris. Mr. Cooper moved, seconded by Dr. Mullen, to table Ms. Harris's request as she must provide additional information for the name of the LPCMH and the amount of time supervised under that LPCMH. By unanimous vote, the motion carried.

Angela Grandquist-Bowman – The Board reviewed the request to add an additional supervisor for Ms. Grandquist-Bowman. Dr. Mullen moved, seconded by Dr. Madl-Young, to approve Ms. Grandquist-Bowman's request. By unanimous vote, the motion carried.

Review of Continuing Education Request(s)

The Board reviewed the CE request submitted by TRIAD Addition Recovery Services for 1.5 hours of CE. Mr. Cooper moved, seconded by Ms. Burns, to approve this CE request for TRIAD. By unanimous vote, the motion carried.

Status of Complaints

Complaint #33-01-17 has been closed by the Investigator.

Election of Officers

The Board made nominations for election of new Officers. Dr. Grande nominated himself to serve another term as Board President. Ms. Burns was nominated to serve as the new Secretary. Dr. Madl-Young was nominated to serve as the new Vice-President. Dr. Grande moved, seconded by Mr. Cooper to accept all nominations for the re-elected and new Officers. By unanimous vote, the motion carried.

CORRESPONDENCE

There was no correspondence for Board review or discussion.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Dr. Grande advised to add to the next legislative committee agenda the discussion of the current CE requirement language in the regulations to allow for all CE's to be obtained online.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The Board's next meeting is scheduled for January 24, 2018, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

ADJOURNMENT

Dr. Mullen made a motion, seconded by Mr. Cooper, to adjourn the meeting. By unanimous vote, the motion carried. There being no further business before the Board, the meeting adjourned at 2:05 p.m.

Respectfully submitted,



Nicole M. Williams
Administrative Specialist III
Board of Mental Health and Chemical Dependency Professionals

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.